

*Red Lion Christian  
Academy's  
Community Service  
Program*

## **STATEMENT OF PURPOSE**

*Society regards education as a means to prepare students for a career in which they can provide financially for themselves and their families. Christian education is more than that. It is the responsibility of Christian educators to prepare students to take an active role in bringing God's transforming and healing power to others. I Peter 4:10 states, "Each one should use whatever gift he has received to serve others, faithfully administering God's grace in various forms." In light of this belief, RLCA has implemented a community service program as a requirement for graduation. Through this program, students will have an opportunity to give of themselves and serve others within their communities.*

*Service projects are to be select activities that are distinctly different from the student's normal, daily experiences. Exposure to a variety and diversity of people and experiences will allow the student to explore, learn and discover perspectives different from his or her own immediate frame of reference.*

*In Matthew 5 Christ calls us to be both "salt and light" in our communities. The Community Service Program will provide students a unique opportunity to serve God by helping others, meeting new people, learning responsibility, and discovering gifts that may be used later in life. This program is another way RLCA is demonstrating its commitment to educate the whole student and develop servant leaders that will go out and make a difference in our society.*

## **COMMUNITY SERVICE PROGRAM GUIDELINES**

*Every Red Lion Christian Academy high school student is expected to perform a significant community service as a requirement for graduation. This service may be performed after school, weekends, and during school vacations. This requirement must be completed no later than May 1 of the student's senior year.*

*This service must:*

- be performed outside of the normal school hours of Red Lion Christian Academy.*
- be a steady involvement with one sponsor or agency.*
- be a minimum of forty (40) hours during a twelve (12) month period, of which ten (10) hours may be used for training and preparation. If a student does not finish by the established deadline ten (10) penalty hours must be completed within thirty (30) days including any of the original hours not yet completed.*
- be performed at any time during the student's years in the high school.*
- be performed with a local state, national, or international agency. Mission trips may now be approved.*
- be completed by all new students entering after 8th grade who have not previously met the requirements.*
- be approved in all cases by the Service Program Coordinator.*
- be performed for any organization whose purpose is that of service to the immediate community and for which volunteers perform an essential service. This does not include working for a political candidate or office holder in the routine performance of political duties, working in one's church nursery if it necessitates missing the worship service, or working for groups whose programs are inconsistent with the Word of God.*
- be performed without the hours being counted toward the requirements for any other organization or merit such as the National Honor Society.*
- be an experience involving direct service either to the participating community agency or the clients served by that agency. At least half the time must be spent interacting directly with the people the agency serves.*
- be performed under the direction of a supervisor who is not a family member or relative.*
- include a completed and approved proposal form, a satisfactory agency evaluation of the student's performance, and a self-evaluation of the student's volunteer experience before the student can successfully complete this program.*

## ***SERVICE PROGRAM PROPOSAL***

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*Student's Name*

*Telephone*

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*Student's Address*

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*Agency*

*Telephone*

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*Agency's Address*

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*Purpose of Project*

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*Job Title*

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*Supervisor Telephone*

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*Starting date*

*Hr's./Week*

*Completion Date*

*For approval to begin your project during the summer, contact Mr. Osbourn (302-834-2526 ext. 825). **Please note that this proposal form must be turned in to Mr. Osbourn before the student begins his or her service.***

**STUDENT**

I agree to devote at least 40 hours during the months of \_\_\_\_\_ to \_\_\_\_\_ in the year(s) of \_\_\_\_\_  
\_\_\_\_\_ to fulfill the objectives of the service program described above.

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Signature of Student

Date

**AGENCY SUPERVISOR**

As supervisor to \_\_\_\_\_, I agree to guide his/her work done under my direction and  
to submit a final evaluation of the student's work.

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Name of Agency Supervisor

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Signature of Agency Supervisor

Date

**PARENT**

I \_\_\_\_\_, parent/guardian of  
\_\_\_\_\_ hereby agree that such student may participate in this proposed  
community service activity which has been approved by the Community Service Program Coordinator and by  
myself to **fulfill the school's graduation requirement**. I further agree that Red Lion Christian Academy is  
hereby released and held harmless from any and all liability for damages to person and property resulting  
from, on account of, or in any way arising out of, such student's participation in the Community Service  
Program.

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Signature of Parent/Guardian

Date

**SERVICE PROGRAM COORDINATOR**

I have examined \_\_\_\_\_'s service proposal and find it to be  
satisfactory.

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Signature of Program Coordinator

Date

## AGENCY EVALUATION OF STUDENT VOLUNTEER

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*Student's name* \_\_\_\_\_ *Date* \_\_\_\_\_

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*Agency* \_\_\_\_\_ *Phone* \_\_\_\_\_

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*Supervisor's name* \_\_\_\_\_

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*Title* \_\_\_\_\_

Please rate \_\_\_\_\_'s performance based on the following criteria:

1.

	<i>Not Observed</i>	<i>Unsatisfactory</i>	<i>Weak</i>	<i>Good</i>	<i>Excellent</i>
<i>Motivation</i>					
<i>Creative Qualities</i>					
<i>Self-Discipline</i>					
<i>Level of Interest</i>					
<i>Consistency</i>					
<i>Leadership</i>					
<i>Self-Confidence</i>					
<i>Warmth of Personality</i>					
<i>Concern for Others</i>					
<i>Emotional Maturity</i>					
<i>Personal Initiative</i>					
<i>Reaction to Setbacks</i>					
<i>Team Worker</i>					
<i>Integrity</i>					

2. *Has the student met the specific goals of the service that were established at the beginning of the project?*      \_\_\_\_\_Yes \_\_\_\_\_ No
3. *Has the student demonstrated initiative in the project?*      \_\_\_\_\_Yes\_\_\_\_\_ No
4. *Has the student been thorough in his/her duties?*      \_\_\_\_\_Yes\_\_\_\_\_ No
5. *Has the student's attendance been satisfactory?*      \_\_\_\_\_Yes\_\_\_\_\_ No
6. *Has the student accumulated forty hours of service time?*      \_\_\_\_\_Yes\_\_\_\_\_ No
7. *How many hours did the student accumulate?*      \_\_\_\_\_Hours
8. *Would you rate the student's overall performance as satisfactory?*      \_\_\_\_\_Yes\_\_\_\_\_No  
*If no please explain.* \_\_\_\_\_  
 \_\_\_\_\_
9. *Please comment, as briefly as you wish, on the positive and/or negative aspects of the student's performance in his/her duties.*

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*Signed*

*We pose these questions as guidelines for your consideration, and your response to them will help us evaluate the success of the student's participation in the service program. We greatly appreciate your assistance and participation in the service program.*

***Please return to:***

*Mr. Sam Osbourn  
 Service Program Coordinator  
 Red Lion Christian Academy  
 1390 Red Lion Rd.  
 Bear, DE 19701*

## **STUDENT SELF-EVALUATION**

*This self-evaluation is an important part of your community service and overall evaluation. Upon completion of your forty hours of community service, you are to respond to these questions as openly and as objectively as possible. You may use the back of this form or attach an additional sheet if necessary. **After you complete these questions please return this sheet to Mr. Osbourn.***

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*Name of Agency*

*Student Name*

*Date*

1. *Explain the kind of work you did and who benefited from your service.*
  
2. *Explain what event or aspect of this service work most stands out in your memory.*
  
3. *After completing your service requirement do you feel God has revealed any gifts that you didn't realize you had.*
  
4. *Did you have a chance to share the Gospel or your personal testimony with anyone during your time of service? If so please explain.*
  
5. *Was this an experience that you could take back and share in your church? If so, what are some ways you could do this?*
  
6. *Explain why you would (or would not) recommend this placement to another student.*
  
7. *How would you evaluate your overall service experience? Please explain. Are you planning to continue volunteering with this or any other agency?*



## **AGENCY LIST**

*A. I. duPont Institute  
Ashland Nature Center  
Brandywine Zoo  
Christiana Hospital  
Churchman's Village  
Cokesbury Village  
Cornerstone United Methodist  
Daycare and Summer Camp  
Gov. Bacon Health  
Habitat for Humanity  
Homeward Bound, Inc.  
Ingleside Care  
Lions Den Summer Camp  
Milcroft Retirement Facility  
Newark Parks and Recreation  
Newark Manor Nursing Home  
Newark Senior Center  
Read Aloud Delaware  
Ronald McDonald House of Delaware  
St. Francis Hospital  
The Nature Conservancy  
Union Hospital  
Wilmington Hospital  
YMCA Western Branch*

***This list only serves as an example of acceptable agencies. Students may work with an agency not on this list, but regardless of what agency he or she chooses, please see Mr. Osbourn for approval before the start of the service project.***